

工資收據 Wage Receipt

我(I) _____, 身份證 / 護照號碼(ID / Passport No.) _____, 已收到僱主
(acknowledge receipt of payment of the following items from my employer) _____, 在

(on) _____ (日期)(date), 用現金 / 支票 / 銀行轉帳支付以下款項(in cash / by cheque / by bank autopay).

1. 工資 (Wages) \$ _____, 由 (from) _____ 至 (to) _____

包括以下款項 (inclusive of payment for the following) :

a. 法定假日薪酬 (statutory holiday(s)) 日期 (date(s)) _____

b. 年假薪酬 (annual leave) 由 (from) _____ 至 (to) _____

c. 疾病津貼 (sick leave) 由 (from) _____ 至 (to) _____

d. 其他 (請注明) (others (please specify)) _____

2. 膳食津貼 (Food allowance) \$ _____, 由 (from) _____ 至 (to) _____

收款人簽署 Received by(Signature) _____

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